

Oaxaca Lending Library Board of Directors Meeting

Roll Call: **Staff:** Adriana Pérez Maldonado
Board Members: Siobhan Murphy Grogan, John Dumser,
Tom Lockwood, Oreen Scott, Judy Burrell, Jackie Gordon
Fay Henderson de Díaz, Del Highfield, Bill Pumphrey, Marcia Reddy
Sally Sell (Absent: Ralph Galt)
Guests: Dottie Bellinger, Tanya Lapierre, Suzanne Lyons

The meeting began at 10:23

Announcements - John Dumser

- Today is International Women's Day. John acknowledge all the hard work women do at the OLL
- On Friday, March 16 OLL and LaSalle University will jointly sponsor a wine tasting event at the OLL. It will be LaSalle's only charged event. The event is not posted on the OLL store
- John welcomed new members to the board

Acceptance of Board Minutes

MOTION: Tom Lockwood moved and Bill Pumphrey seconded that the minutes from January 11, 2018 and February 10, 2018 Board Meetings be accepted as presented. (all in favor with the exception of one abstention)

Oaxaca Events Report - Dottie Bellinger

- Dottie Bellinger asked how many people present had accessed the Oaxaca Events website. Everyone had.
- She gave a bit of background on the site. She approached the OLL Board of Directors in August to see if OLL would consider sponsorship. Sponsorship was approved. October 1 the site went live.
- Dottie acknowledge the work that Terri Gunderson and Gayle Schacter do on the site and said that Margie Barclay was a tremendous resource during the initial stages.
- Google supplies excellent statistics. The month of February garnered 2,000 site visitors
- The OLL website and the Oaxaca Events website links to one another are used a lot
- Suzanne Lyons made a comment regarding the fast turn around time. Thus the websites are current

- Tom Lockwood said the web site is very, very cool. People arriving in a new city are always looking for something like this. He questioned the English only content. Siobhan Murphy Grogan mentioned it was a board decision.
- Bill Pumphrey volunteered to make a cardboard thingie that could be shown at Monday's weekly orientation to Oaxaca
- Dottie closed by mentioning that she will be getting business cards printed and doing outreach by visiting venues around the city

Technology Report

- Tanya La Pierre mentioned the expenditures that may arise from the research the committee are not part of the 2018 budget.
- the change back to Word from Linux cost will be minimal
- the Technology Committee recommends a third party service provider in order to achieve constant and responsible care
- The committee would like to look around to see what providers are available in Oaxaca. Choose two providers for further exploration and present findings to the board. Ideally at the next Board meeting.

MOTION: Tom Lockwood moved and Judy Burrell seconded the motion that The Board approve the process outlined in the Technology report. (All in favor with the exception of one abstention)

President's Report - John Dumser

- There were 42 members at the AGM
- By all accounts, the Board workshop was time well spent
- A copy of Robert's Rules of Order is in Adriana's office
- Considerable discussion arose regarding the following section within the bylaws:

Article VI – General Assembly

Section 1 – The General Assembly, comprised of the Voting Members in good standing, shall be the highest authority. The Annual General Assembly Meeting shall be considered legally convened when 50% + 1 eligible members listed on the *Asociacion Civil* are present. If there are fewer than 50% + 1 eligible voting members at the first convocation, a second convocation shall be convened one hour later. At that time, the Annual General Assembly Meeting shall be considered legally convened in the presence of fewer than 50% + 1 eligible voting members.

- John mentioned before the Board meeting he had a discussion with Adriana and quite possibly the bylaws could be changed. Sally Sell mentioned that several OLL member did not return for the AGM because of the need for a quorum not happening at the 1pm scheduled meeting. In fact, there never is a quorum as a quorum is currently understood. No decision was made. The board agreed by consensus to consult with David Myler.
- Moving forward - notice of Board Meetings and the agenda are to be posted at least 2 weeks before the meeting

- John distributed a Board Commitment pledge and asked that all Board members read it and keep it in mind.

Treasurer's Report

- Del Highfield mentioned that the Treasurer's Report was impressive. He was particular happy to see depreciation of equipment taken into account. Adriana enlightened the Board regarding what depreciation encompasses.

OLL Committee Reports

Book Committee

- February materials circulated 1,599 items
Fines collected. \$1,917.00
Book sales. \$4,851.00
- Creation of teen collections in both English and Spanish
- Capturing magazine circulation statistics

Building Committee

- No report

Outreach Committee - Fay Henderson

- Next January there will be 16 groups represented at the annual NGO Fair instead of 10
- The evaluation of the fair indicated that the NGO's are very thankful to the library
- John and Kay will meet with WELTE today
- Kay is drafting a bilingual brochure and will bring it to the Board
- Letters of agreement will be expanded
- Local bilingual schools will be approached
- Monitoring of book returns and student usage of the library needs to be undergone
- Events and Outreach committees need to co-ordinate
- Kay also mentioned the wine tasting and also mentioned the \$550 peso cost was much higher than what is usually charged for OLL events

Development Committee

- Judy is developing a brochure informing all interested in how to give money to the library. She will ensure that the information conforms with Mexico's new tax laws.
- Questions arose regarding the Spring Fling Community Builder. The Board needs a report from Michelle

In House Events Committee - Suzanne Lyons

- Jan-March, 2018: 28 events with 9 Event Managers and 43 volunteers . E blast was effective in getting new Event Managers this year.

Volunteer Committee

- Appreciation party had good turnout
- looking for Volunteer Co-Ordinator
- Discussion arose around the Bazaar. It was noted that Mary Rankin comes in weekly to sort. This is a step in the right direction. Two Bazaars a year one in December and the other 6 months thereafter
- Marcia is now secretary. A new chair for the committee is needed

Old Business

- The Building Committee hung Linda Martin's artwork. The board approves this decision
- Judy Burrell in her report already discussed the brochure
- We will not be selling our tables because we need them

New Business

- There was considerable discussion around Sally Sell's request to set up an information table.

MOTION: Sally Sell moved and Bill Pumphrey seconded: A non-partisan group will host an informal information table for voter registration at times convenient to all concerned (All in favor with the exception of one abstention)

Adjournment

The meeting adjourned at 12:30